



Graduate Council Meeting
April 6, 2009 • Computer Science Bldg., Room 2200 • 2:00 p.m. – 4:00 p.m.

Minutes

Officers:

Dr. Madu Ireh, Chair, Education (R)	Present
Dr. Dennis Sherrod, Co-Chair, Nursing (R)	Present
Dr. Zagros Madjd-Sadjadi, Parliamentarian, Economics & Finance (A)	Absent (WCU)

Graduate Council Members

Dr. Azeez Aileru, Vice Chair of Faculty Senate (A)	Absent
Dr. Steve Aragon, Management and Marketing (A)	Present
Dr. Jinsuk Baek, Computer Science (A)	Absent
Dr. Cindy Bell, Occupational Therapy (R)	Present
Dr. Robert Cowie, Physical Therapy, (R)	Present
Dr. Darina Dicheva, Computer Science (R)	Present
Dr. Yolanda Edwards, Rehabilitation Counseling (R)	Present
Dr. Cassaundra El-Amin, Education (A)	Absent
Dr. Doina Kovalik, English & Foreign Languages (R)	Present
Dr. Ludovic Kovalik, English & Foreign Languages (A)	Present
Dr. Kal Namit, Management & Economics (R)	Absent
Dr. Darlene Perez-Brown, Occupational Therapy (A)	Present
Dr. Hamdy Radwan, Physical Therapy (A)	Present
Dr. Dionne Roberts, Nursing (A)	Present
Dr. Sharon Sabik, Rehabilitation Counseling (A)	Absent
Dr. Godwin Seshie, Accounting & MIS (A)	Absent
Dr. Subash Shah, Chair of Faculty Senate (R)	Present
Dr. Sharon White, Accounting & MIS (R)	Present
Dr. Edward Zajicek, Economics & Finance (R)	Present

Non-Voting Members

Ex-Officio Members

Dr. Jessica Bailey, Interim Provost-Vice Chancellor for Academic Affairs (Dr. Merdis McCarter)	Present
Dr. Fidelis Ikem, Dean and CRO-School of Graduate Studies & Research	Present

Non-Voting Observers

College/School Deans

Dr. Doria Stitts, Interim Dean-School of Business and Economics	Absent
Dr. Charles Ford, Dean-College of Arts & Science	Absent
Dr. Suresh Gopalan, Asst. Dean- School of Business and Economics	Present
Dr. Cynthia Jackson-Hammond, Dean-School of Education & Human Performance	Absent
Dr. Linda Nixon Hudson, Assoc. Dean-School of Graduate Studies & Research	Present
Dr. Peggy Valentine, Dean-School of Health Sciences	Present
Dr. Manuel Vargas, Assoc. Dean- School of Education & Human Performance	Present

Non-Voting Observers

Departmental Chair Persons

Dr. Dorothy Bethea, Occupational Therapy	Absent
Dr. Cynthia Williams Brown, Human Performance & Sports Sciences	Absent
Dr. Teresa Conner-Kerr, Physical Therapy	Absent
Dr. Suresh Gopalan, Healthcare Administration	Present
Dr. Cathy Griffin-Famble, Education	Absent
Dr. Elva Jones, Computer Science and Information Technology	Present
Dr. Gohar Karami, Nursing	Absent
Dr. Elwanda Ingram, English & Foreign Languages	Absent

Call-To-Order: The Graduate Council meeting was called to order by Dr. Madu Ireh, GC Chair at 2:10 pm. A motion was made (White/Sherrod) to accept the minutes from the March 30, 2009 GC meetings as posted. The minutes were approved by the council. Dr. Ireh motioned to accept the time set on the agenda (Cowie/Edwards). The motion was passed unanimously by the Council.

Announcements, Graduate Program, & Committee Reports

Update from the School of Graduate Studies and Research

Dr. Fidelis Ikem, Dean of SGSR, announced that the School of Graduate Studies and Research will hold an MAT and ESL Open house on April 15, 2009 in the McNeil Banquet Hall at 5:30. In addition, nominations are still being accepted for the Graduate Student of the Year Awards to be held in May.

Unfinished Business

School of Graduate Studies & Research Policies

Withdrawal Policy

At the last meeting held on March 30, 2009, Dr. Ikem asked that all council members review the revised withdrawal policy and to send any comments via email. He mentioned that the policy will not be effective until it is approved by the Board of Trustees. A motion was made to make changes to the language in the third paragraph to state "...Under extenuating circumstances (such as health, medical, legal, or administrative reasons)..." and accept the policy (Edwards/White). The motion passed unanimously by the council.

Policy on Membership in Graduate Faculty, Additions Not Resolved/Approved

A motion was made to change the language of the adjunct faculty qualifications to state the following..."All full-time or part-time faculty members who provide instructional service to a graduate program but who have not met the requirements for Regular membership appointment."(White/Edwards). The motion was passed unanimously. The new content will be revised and added to the Graduate Council website

Proposed Policy on cross listing graduate and undergraduate courses

At the last meeting held on March 30, 2009, Dr. Ikem submitted the proposed policy for council members to review. No changes were received. Dr. Ikem mentioned that, at most institutions, upper level students who wished to move to graduate school may have to redo some remediation for the program they applied for. Rather than doing undergraduate work, this will provide prospective students the approval to complete a cross listed course will assist with that situation. Graduate Students may take an undergraduate course as a pre-requisite, and etc. A motion was moved to accept the policy (Sherrod/Edwards). The motion passed unanimously by the council.

Concerns regarding Credit Hours towards second master's degree

Dr. Gopalan, Asst. Dean, SBE, shared his concerns with the council regarding the current policy for prospective students seeking a second Masters degree. According to the graduate catalogue, the language states that no credit hours completed as part of an earned graduate degree can be counted towards a second master's degree. Submission of official transcript(s) for non-WSSU work is the students' responsibility.

Dr. Gopalan proposed to change the policy to state "Up to Up to 20% of the credit hours in a master's degree program may be earned in a different but regionally accredited institution. Each graduate program may have its own policy regarding accepting transfer credits from an accredited institution. Please consult with graduate catalog and the designated program coordinator to determine the transfer credit requirements for your chosen programs. Transfer of graduate level coursework must be approved by the graduate program coordinator and/or chair (or other authorized departmental official), and the Dean of the School of Graduate Studies and Research." A motion to accept and approve the submission, provided that the language is cleaned up to reflect the changes discussed and accepted by the council in today's meeting was moved and properly seconded (Radwan/Bell). The motion passed by the council.

Graduate Faculty Status: Appointment of GC Representatives to ensure continuity

Dr. Madjd-Sadjadi was absent at this meeting. Dr. Ireh mentioned that this issue has been withdrawn and could be tabled later.

New Business

New or Course Revisions

Education

Dr. Etim, MAT Middle Grades, presented the following on behalf of the Master of Art in Teaching program in the Education department:

Course Revision: Educational Research and Assessment (Old Title: Introduction to Educational Research and Assessment) (EDU-6321) and Computer and Technology in Education (Old Title: Introduction to Computer and Technology in Education) (EDU-5300).

In addition, Dr. Day-Hairston, Special Education, presented the following courses to the council as a result of changes and new standards for teachers mandated by the North Carolina Department of Public Instruction:

New Courses: Middle Grades Education Portfolio (MGE-62XX), Diagnosis and Remediation of Reading Difficulties for Exceptional Children (RED-63XX), & Building Collaborative Family, School, and Community Relationships (SPE-53XX).

A motion was made to approve the revised and new MAT courses as submitted by both dr. Etim and Dr. Hairston (Cowie/Bell). The motion was unanimously passed by the council.

Nursing

Dr. Sherrod, MSN, presented the following course revision:

Course Revision: Scholarly Project (NUR-6134)

A motion was made to approve the course as submitted to no longer use the "IP" grades (Cowie/White). The motion was unanimously approved by the council.

Occupational Therapy

Dr. Perez-Brown, MSOT, presented the following new course based on evaluation of standards for the program to be aligned with UNC Tomorrow.

New Course: Intercultural Fieldwork Practicum (OCC-XXXX)

A motion was made to approve the course as submitted (Edwards/Cowie). The motion was passed by the council.

Business and Economics

Dr. Suresh Gopalan, SBE, presented the following courses:

New Courses: The Moral and Ethical Foundations of Capitalism (BUA-6XXX), Internship in [relevant subject matter] (BUA-6XXX), Directed Independent Study [relevant subject matter] (BUA-6XXX).

A motion was made to approve the courses pending originals submitted with all signatures (Bell/Sherrod). The motion was passed by the council.

Approval of New Graduate Faculty: Review and approval of New Graduate Faculty

Eight (8) candidates from the Computer Science department were approved by the Graduate Faculty Status submitted for approval for Graduate Faculty Status. Those names include, Dr. Elva Jones, Dr. Mohammad Faud, Dr. Darina Dicheva, Dr. Mustafa Atay, Dr. Jinsuk Baek, Dr. Christo Dichev, Dr. Paul Fisher, and Dr. Zhang Jinghua. A motion was made to approve the 8 candidates applying for graduate faculty status (White/Cowie). The motion passed unanimously by the council.

Concerns about Graduate Student of the Year Awards

Dr. Dicheva, MCST, shared concerns about the eligibility for the awards given to students as it pertains to when a student graduate and if they can apply. The procedure states that the students must graduate in May or December. Her major concerns were that students graduating in December are not competitive enough when compared to those graduating in May. Dr. Ikem shared with the council that this would eliminate those graduating in the summer.

Adjournment:

A motion for adjournment was moved and properly seconded (Cowie/Sherrod) at 3:55 pm. The next scheduled meeting of the Graduate Council will be held on Monday, May 4, 2009, Room 2200 in the Elva Jones Computer Science Building from 2-4 PM.

Respectfully submitted,
T. S. Long, Official Recorder