



General Campus Emergency Procedures Active Shooter

Definition

An armed person who has used deadly physical force on other persons and continues to do so while having unrestricted access to additional victims

Introduction

An active shooter is a dynamic situation that may unfold in many different ways, therefore it is essential that you remain calm and be prepared to do whatever necessary to stay alive. It will take law enforcement several minutes to respond and your actions during that time could be the difference of life and death.

Active Shooter General Response

If the shooter is outside your building:

- Go to a room that can be locked or barricaded by using available material.
- Close the window blinds, turn off the lights and get everyone down on the floor so that no one is visible from outside the room.
- Spread out and seek concealment behind walls, desks, file cabinets, etc.
- Call campus police at 336-750-2911.
- When you reach the dispatcher, describe the situation and give your name and location; remain in place until police give the 'All Clear'.
- Unfamiliar voices may be the shooter attempting to lure victims from their safe space; do not respond to any voice commands until you can verify with certainty that they are being issued by a police officer.

If the shooter is inside your building:

- Exit the building, if you can safely do so.
- Secure the room you are in by either locking or barricading the door using available material and follow the general response procedures described above.
- If you cannot secure the room, determine if there is a nearby location that you are able to reach safely and then secure, or exit the building if you can safely do so.

If the shooter is inside your room:

- There are no set procedures. The decision to flee or seek shelter inside the room can only be made by you and is dependent upon the circumstances.
- Try to remain calm. It will aid you in decision making.
- Call Campus Police if possible, and alert them to the shooter's location.
- If you can't speak, leave the line open so the dispatcher can hear what is taking place. Usually the location of a caller can be determined without speaking.
- If there is absolutely no opportunity of escape or concealment and the shooter is not actively firing on victims it might be possible to negotiate with the shooter.
- If the shooter has fired on victims you are faced with a life or death situation; only you can consider your next course of action.
- After all other options have been exhausted, you may be faced with the decision to overpower the shooter with force by whatever means necessary.

If the shooter leaves your room:

- Proceed immediately to a safer place if the area and the environment appear safe.
- Do not touch anything that was in the area of the shooter because of the possibility of explosives being left and the destruction of crucial evidence.

What You Should Do

- Make sure you have an escape route in mind.
- Do not attempt to carry anything in your hands while fleeing; move quickly.
- Keep your hands visible, and follow instructions given by any police officers you may encounter.
- If you know where the shooter is located, tell the officers.
- Do not try to move any injured people; leave them where they are and notify authorities of their location as soon as possible.

What You Should Expect

- Responding police officers are trained to proceed immediately to the area where the shots were last heard; their purpose is to stop the shooting as quickly as possible.
- The first officers to arrive will not stop to aid injured victims. Rescue teams composed of additional officers will follow the first team into secured areas and remove injured persons.
- The first officers on the scene will likely be from the campus. Depending on the situation, they may be joined by officers from different agencies and dressed in different uniforms. There may even be some officers in civilian clothes wearing an external bulletproof vest. Some officers may be wearing and/or armed with special tactical equipment. Do as the officers tell you and do not be afraid of them.