

# Accessing Your Student Account Dashboard and Making a Payment

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Go to Banner Rams Online

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## **Student Services Dashboard**

Complete an application for admissions; Register for classes; Display your class schedule; View your holds; Display your grades & transcripts; Review Financial Aid requirements & awards.

## **Employee Dashboard**

View your benefits information; View your leave history or balances, job information, pay stubs, W-2 forms; W-4 information; Create requisitions, purchase orders & budget transfers; Query budget & encumbrance data and more.

## **Personal Profile**

View or update your address(es), phone number(s), e-mail address(es), emergency contact information, & marital status; View name change & social security number change information; Change your PIN; Customize your directory profile .

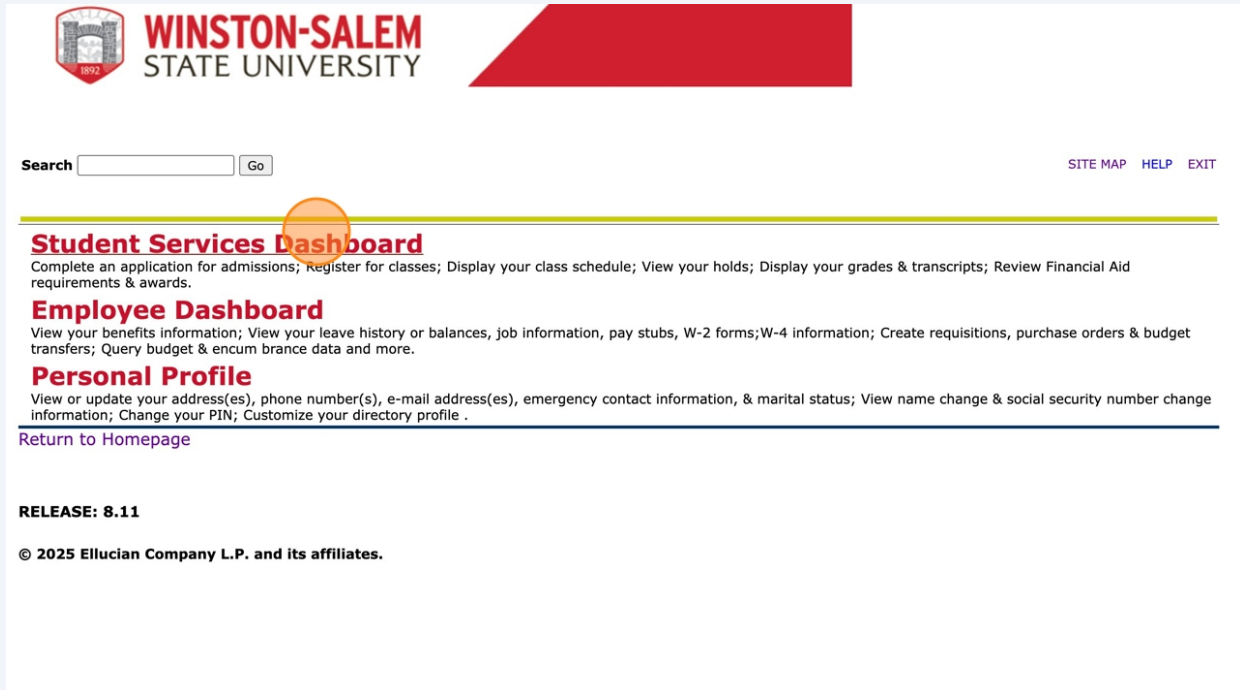
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## 2 Click "Student Services Dashboard"



**WINSTON-SALEM STATE UNIVERSITY**

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**Student Services Dashboard**  
Complete an application for admissions; Register for classes; Display your class schedule; View your holds; Display your grades & transcripts; Review Financial Aid requirements & awards.

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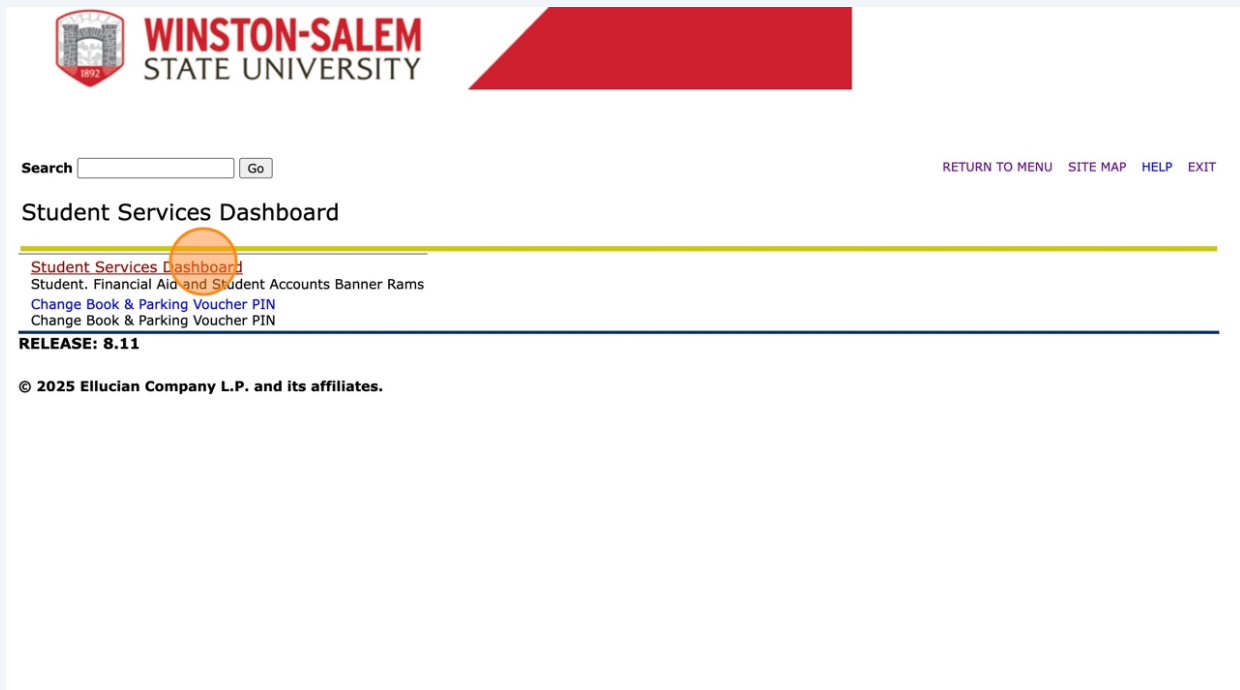
[Return to Homepage](#)

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## 3 Click "Student Services Dashboard"



**WINSTON-SALEM STATE UNIVERSITY**

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**Student Services Dashboard**

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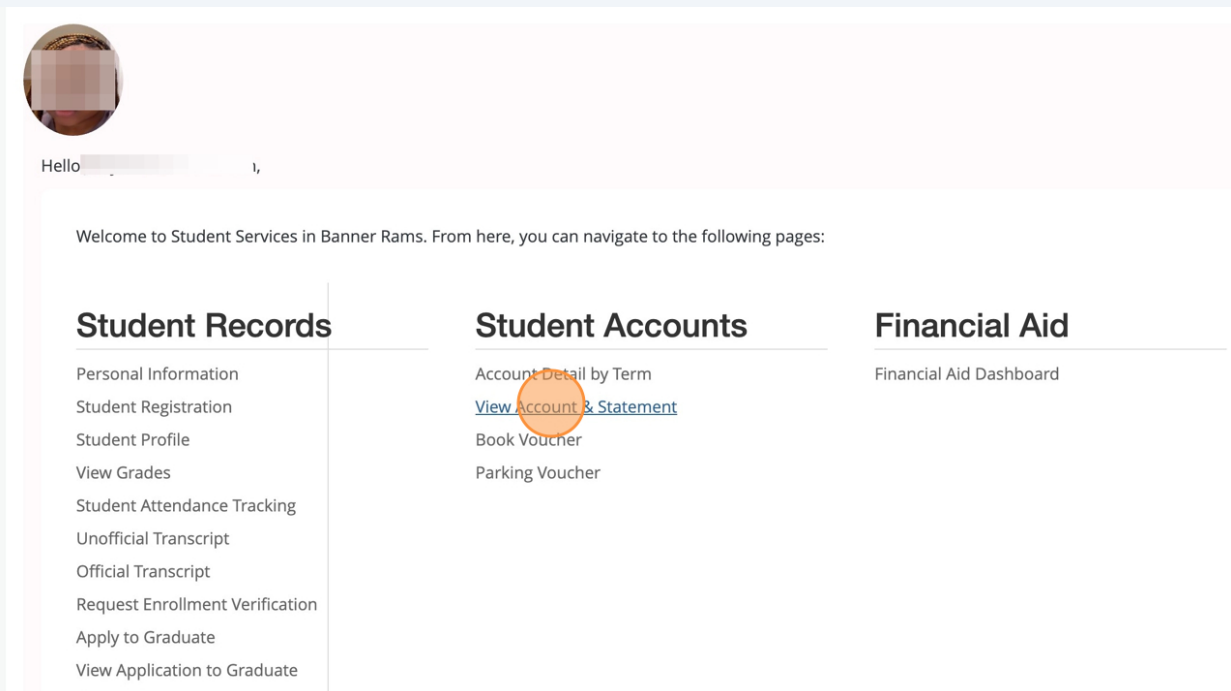
[Student Services Dashboard](#)  
[Student, Financial Aid and Student Accounts Banner Rams](#)  
[Change Book & Parking Voucher PIN](#)  
[Change Book & Parking Voucher PIN](#)

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#### 4 Click "View Account & Statement"



The screenshot shows the Banner Rams Student Services dashboard. At the top, there is a user profile picture and a greeting. Below this, a welcome message states: "Welcome to Student Services in Banner Rams. From here, you can navigate to the following pages:". The dashboard is divided into three main sections: "Student Records", "Student Accounts", and "Financial Aid". Under "Student Accounts", the link "View Account & Statement" is highlighted with an orange circle.

Student Records

- Personal Information
- Student Registration
- Student Profile
- View Grades
- Student Attendance Tracking
- Unofficial Transcript
- Official Transcript
- Request Enrollment Verification
- Apply to Graduate
- View Application to Graduate

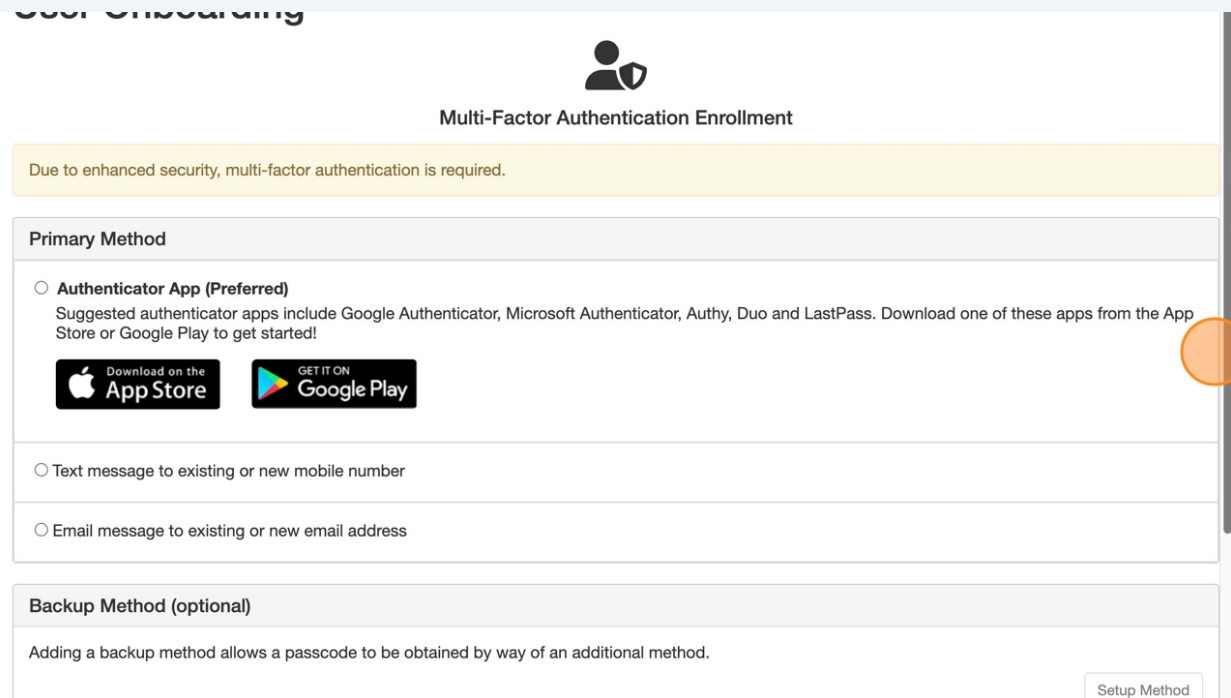
Student Accounts

- Account Detail by Term
- [View Account & Statement](#)
- Book Voucher
- Parking Voucher

Financial Aid

- Financial Aid Dashboard

#### 5 Follow steps to enroll in Multi-Factor Authentication





The screenshot shows the "Multi-Factor Authentication Enrollment" page. At the top, there is a header with a shield icon and the title "Multi-Factor Authentication Enrollment". Below this, a yellow banner states: "Due to enhanced security, multi-factor authentication is required." The page is divided into two main sections: "Primary Method" and "Backup Method (optional)". Under "Primary Method", the "Authenticator App (Preferred)" option is selected, and the "App Store" and "Google Play" download buttons are visible. Below this, there are two unselected options: "Text message to existing or new mobile number" and "Email message to existing or new email address". Under "Backup Method (optional)", there is a text box for adding a backup method and a "Setup Method" button.

Multi-Factor Authentication Enrollment

Due to enhanced security, multi-factor authentication is required.

Primary Method

☒ **Authenticator App (Preferred)**  
Suggested authenticator apps include Google Authenticator, Microsoft Authenticator, Authy, Duo and LastPass. Download one of these apps from the App Store or Google Play to get started!

☐ Text message to existing or new mobile number


☐ Email message to existing or new email address

Backup Method (optional)

Adding a backup method allows a passcode to be obtained by way of an additional method.

Setup Method

## 6 Review consent and click "I Agree"



Consent Agreement for Title IV

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**Non- Institutional Charge and Prior Year Balance Authorizations**

Federal Title IV financial aid funds are restricted to pay for current tuition, fees, room and board (if billed by the University). Federal Regulations require authorization from the student to apply Title IV funds to pay for non- educational charges (books, supplies, housing damages, parking fines, library fines, breakage fees, late registration fees, return check fees, medical charges, or any other charges not directly related to taking a class).

**Current Term Charges**

I authorize Winston-Salem State University to apply excess from Title IV funds to all miscellaneous charges incurred.

I do not authorize Winston-Salem State University to apply excess from Title IV funds to all miscellaneous charges incurred.

Print


Skip

I Deny

I Agree

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## 7 Review option to add an Authorized User and then click "Continue"



Add an Authorized User

You can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent.

Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

Email address of the authorized user

Would you like to allow this person to view your billing statement and account activity?

Would you like to allow this person to view your payment history and account activity?

Would you like to allow this person to receive your payment plan communications?

☒ Yes

☐ No

☒ Yes

☐ No

☒ Yes

☐ No

Don't Remind Me

Remind Me Later

Continue

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## 8 Review options to add a payment method or select "Remind Me Later"

### User Onboarding



#### Add a Payment Method

Select a payment method and securely save the account information for future use. When you add a bank account as a saved payment method, you can select it for direct deposit of your refunds.

Method

Select Method

Select

Don't Remind Me

Remind Me Later

**Electronic Check** - Payments can be made from a personal checking or savings account.

**Credit Card** - We accept the following credit cards.



## 9 Review option to set A refund method and click on "Continue" or select "Remind Me Later"



#### Set a Refund Method

### eRefunds puts money in your account... FAST!

No more trips to your financial institution or waiting for a paper check to come in the mail. Direct Deposit is the secure and convenient way to get your refund.

#### Direct Deposit

Typically received in 1-2 business days

Funds will be transferred to the personal checking or saving account of your choice.

A Direct Deposit account for refunds has not been set up.

Set up a new account

Don't Remind Me

Remind Me Later

Continue

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Once you have accessed the Student Account Dashboard, you will see the total balance due, your estimated financial aid, and the estimated remaining balance due.

The screenshot shows the Student Account Dashboard with the following sections:

- Announcement:**
  - \*Important Information Regarding Summer 2025\***
  - YOUR SUMMER II bill is now due.**
  - Please note that you are awarded for both Summer terms (if enrolled). Financial aid disbursements will be applied to the student's account according to class enrollment and aid eligibility.
  - PURGE #1: June 19, 2025**
  - PURGE #2: June 24, 2025**
  - CENSUS DATE: June 25, 2025, FINAL**
  - Payment 1 is due at the time of enrollment**
  - Payment 2 is due on June 15th
  - Payment 3 is due on June 26th.
  - The two-installment plan runs from June 16<sup>th</sup> to June 25th**
  - Payment 1 is due at the time of enrollment
  - Payment 2 is due on June 26th
  - Important Reminders :**
- Student Account Summary:**
  - Student Account ID: 940338288**
  - Amount Due: \$4,064.78**
  - Estimated Financial Aid: \$5,902.00**
  - Amount due including estimated aid: -\$1,837.22**
  - Buttons: [View Activity](#) and [Make Payment](#) (highlighted with an orange circle).
- My Profile Setup:**
  - [Authorized Users](#)
  - [Personal Profile](#)
  - [Payment Profile](#)
  - [Security Settings](#)
  - [Consents and Agreements](#)
  - [Electronic Refunds](#)

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To make a payment, click on "Make Payment"


The screenshot shows the Student Account Dashboard for Winston-Salem State University with the following sections:


- Announcement:**
  - \*Important Information Regarding Summer 2025\***
  - YOUR SUMMER II bill is now due.**
  - Please note that you are awarded for both Summer terms (if enrolled). Financial aid disbursements will be applied to the student's account according to class enrollment and aid eligibility.
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  - Payment 1 is due at the time of enrollment
  - Payment 2 is due on June 26th
  - Important Reminders :**
  - Need Help?**
- Student Account Summary:**
  - Student Account ID:**
  - Student Account:** There is no activity on this account at this time.
  - Buttons: [View Activity](#) and [Make Payment](#) (highlighted with an orange circle).


12 Enter the amount you want to pay in the box, select "Add"

## Account Payment

  
Amount

  
Method

  
Confirmation

  
Receipt

Payment Date:

---

### Current Account Balance

Enter payment amount and click 'Add' to include in the payment total.

Student Account | \$0.00

\$

Add

---

### Personal Note

Enter a brief payment note

Payment Total

\$0.00

Continue

### 13 Click on "Continue"

#### Current Account Balance

Enter payment amount and click 'Add' to include in the payment total.

Student Account | -\$1,837.22

\$ 500.00 Remove

#### Personal Note

Enter a brief payment note

(Student Account)	\$500.00
<b>Payment Total</b>	<b>\$500.00</b>

Continue

### 14 Select the payment method and click "Continue." Be sure to print or save a screenshot of the payment screen to keep for your records as your receipt

#### Account Payment



Amount



Method



Confirmation



Receipt

Amount:

\$500.00

\* Indicates required information

Select Payment Method:\*

Select Method

Back

Cancel

Continue

**Electronic Check** - Payments can be made from a personal checking or savings account.

**Debit and Credit Card** - We accept the following credit and debit cards.

