Winston-Salem State University

PROJECT G.I.V.E.
(Getting Involved (through) Volunteer Experiences)

Enter to Learn – Depart to Serve

Office of Career Development Services
Student Success Center at Hill Hall - 212
Martin Luther King, Jr. Drive
Winston-Salem, NC 27110
GIVING

Winston-Salem State University has been designated for the second straight year as a member of the President’s Higher Education Community Service Honor Roll (2008, 2009) by the Corporation for National and Community Service for its exemplary service efforts and service to disadvantaged youth.

“We are proud to have received this recognition for a second straight year,” It is a further illustration of WSSU’s commitment to serving our community, state, and nation.”

– Chancellor Donald J. Reaves

Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it’s the only thing that ever has.

– Margaret Mead

Service to others is the payment you make for your space here on earth.

– Mohammed Ali

Never before has man had such a great capacity to control his own environment, to end hunger, poverty and disease, to banish illiteracy and human misery. We have the power to make the best generation of mankind in the history of the world.

– President John F. Kennedy

Without community service, we would not have a strong quality of life. It’s important to the person who serves as well as the recipient. It’s the way in which we ourselves grow and develop.

– Dr. Dorothy I. Height

I shall pass through this world but once. Any good therefore that I can do or any kindness that I can show to any human being, let me do it now. Let me not defer or neglect it, for I shall not pass this way again.

– Mahatma Gandhi

Everyone can be great because anyone can serve. You don’t have to have a college degree to serve. You don’t even have to make your subject and your verb agree to serve... You only need a heart full of grace. A soul generated by love...

– Dr. Martin Luther King, Jr.

How will you make a difference in our community, state, nation and world?
Project GIVE (Getting Involved [through] Volunteer Experience) is designed for WSSU students to use volunteer service experiences to develop talents, skills and abilities that contribute to personal and career success. To make the most of your volunteer experience, please follow these recommended steps.

**STEP 1**
Choose a volunteer service agency that matches your academic concentration or your personal interests.

- Visit the Volunteer Service Fair at the start of fall and spring semester
- Use RamTrak (www.wssu.edu/careers) to view additional community volunteer opportunities
- Interact with WSSU faculty and staff to become more aware of service projects sponsored by student organizations
- Volunteer with agencies outside of Forsyth County but first get prior approval from the Coordinator of Community Service

**STEP 2**
Confirm that your selected agency and volunteer activity meet the Project GIVE guidelines for acceptable volunteer service hours (Note – opportunities listed on RamTrak are most likely to be approved).

- Consult RamTrak to be certain your selected agency is registered on RamTrak. Any concerns should be addressed to the Coordinator of Community Service at 336-750-2129
- Be certain to have a volunteer agency located outside of Forsyth County approved prior to starting your volunteer efforts. Please use the instructions included in this packet or located on the Volunteer Service page of the Career Services website (www.wssu.edu/careers).

**STEP 3**
Have your volunteer service hours recorded into the student database.

- Present a completed and signed Volunteer Service Record Form to the Coordinator of Community Service by the last day of classes for the semester (students completing a class or scholarship requirement submit their form to the instructor or scholarship supervisor by the established deadline).
WHAT IS PROJECT GIVE?
Project GIVE (Getting Involved [through] Volunteer Experience) is designed for WSSU students to use volunteer service experiences to compliment your academic studies and develop skills that contribute to your personal and career success.

HOW CAN VOLUNTEERING HELP ME?
All WSSU students have talents that contribute in some way to make the world better, be it tutoring a youth in reading, assisting senior citizens or helping the homeless improve their living conditions. In any manner, your talents can make a difference in the lives of others while you gain valuable experience that help strengthen your career preparations.

In addition, volunteer service hours performed at an approved agency can be recorded into a database for future reference. Certification of your volunteer hours can enhance applications for scholarships, graduate school or membership in social and professional organizations.

WHERE CAN I VOLUNTEER?
WSSU students have three options in selecting a volunteer site:

- **In the Community** – RamTrak (available at www.wssu.edu/careers) contains a list of volunteer opportunities from local agencies that match your personal or professional interests. Opportunities are also listed on bulletin boards across campus or on video message screens in the Thompson Center. The Coordinator of Community Service can help locate an appropriate volunteer opportunity as well.

- **On-campus** – Students can inquire into volunteer opportunities with WSSU faculty and staff members in various campus departments. You can also participate in approved service activities sponsored by student organizations.

- **In Your Hometown** – Volunteering with service organizations in communities outside of Forsyth County is an option but the organization must request approval prior to starting your volunteer efforts. The form is available in this packet or on the Volunteer Services page of www.wssu.edu/careers.

HOW CAN I LEARN MORE ABOUT VOLUNTEERING THROUGH PROJECT GIVE?
Please consult the Volunteer Services page of the Career Services website www.wssu.edu/careers or contact the Coordinator of Community Service (walkerd@wssu.edu or 336-750-2129) to see how volunteering can bring out your best qualities while making a difference in the world.
1. Complete a form for each separate organization listing all of the requested information and have it signed by an agency representative (only advisors can sign for student organizations). Note: forms with missing information, not signed or having a photocopied signature will not be accepted.

2. Follow the example in the first row to list the date, time of service and hours earned.

3. Please write legibly.

4. For more information on volunteering, please consult the Volunteer Service page at www.wssu.edu/careers.

Date ___________________________  Semester/Year ___________________________

Student Name _______________________  Banner ID # _______________________

Agency/Volunteer Site ____________________________

Agency Address (if not located on campus) ____________________________

Volunteer Supervisor’s Name _______________________  Telephone _______________________

Volunteer Service Description ____________________________

Name of Course or Scholarship (if required hours) ____________________________

Course Instructor or Scholarship Supervisor ____________________________

Service Hours for the Month of ____________________________

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
<th>TOTAL HRS</th>
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<tbody>
<tr>
<td>Example</td>
<td>1/14  1:00–4:00 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL SERVICE HOURS FOR THE MONTH ____________________________

The signature below certifies that the above service hours were completed by this student for this organization during the period indicated above.

Signature of Agency or Organization Official ____________________________  Date ____________________________

Note – Students enrolled in courses having a service learning or volunteer service requirement or completing a scholarship requirement must submit the form to their instructor or scholarship supervisor by the established deadline.
The most important aspect of volunteer service is the impact the experience made upon your personal and/or professional development. Please take a moment to share your impressions by answering the following questions. Thanks for representing the WSSU family as a volunteer.

Date _______________ Semester/Year _______________
Student’s Name ____________________________________________________________________________ Banner ID __________________________
Agency/Department Receiving Service Hours ______________________________________________________
Describe Volunteer Service Performed ____________________________________________________________________________

What is the mission of your selected community service agency/department? ____________________________
__________________________________________________________________________________________
Share the significant challenges this agency/department faces in fulfilling its mission: ________________
__________________________________________________________________________________________
__________________________________________________________________________________________
What significant lessons/experiences were gained from volunteering for this agency/department?
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
Name 2-3 positive results from your volunteer service: _____________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
Name 2-3 negative results from your volunteer service: _____________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
Will you serve as a volunteer in the future? ______________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
Signature of Student Volunteer ________________________________________________________________
REQUEST FOR APPROVAL OF A VOLUNTEER SITE LOCATED OUTSIDE OF FORSYTH COUNTY

Winston-Salem State University students have an option to volunteer with service organizations located outside of Forsyth County, NC that have received approval as Project GIVE volunteer service sites.

Organizations can request approval as a volunteer service site by completing this form and submitting it electronically or by fax (walkerd@wssu.edu or 336-750-3260) to Dana Walker, Coordinator of Community Service. Agencies will receive an e-mail notification regarding the status of their approval.

Organization Name ________________________________________________

Address __________________________________________________________

City/State _________________________________________________________

Email Address _____________________________________________________

Phone Number ____________________________________________________

Your mission or purpose _____________________________________________

_________________________________________________________________

Organization Website ______________________________________________

Does the organization have a 501c3 authorization?  ☐ Yes  ☐ No

Please indicate the categories that fit your available volunteer opportunities:

☐ Administrative/Office assistance
☐ Afterschool program
☐ Church outreach programs (not involving worship or proselytizing)
☐ Health services
☐ Human services
☐ Public service (libraries, social service programs, etc)
☐ Neighborhood services
☐ Senior citizens
☐ Tutor or mentor
☐ Other

Please provide additional details regarding your opportunities:

_________________________________________________________________

_________________________________________________________________

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Please submit this form by e-mail or fax to walkerd@wssu.edu; fax 336-750-3260. For additional information, please contact Dana Walker at 336-750-2129.