

THE CONSTITUTION AND BYLAWS
OF THE



STUDENT GOVERNMENT ASSOCIATION

PREAMBLE

We the students of Winston-Salem State University, in hopes of establishing responsible self-government dedicated to the preservation of relevant customs and traditions, the encouragement of academic excellence, and the advancement of the Student Body through leadership, self-expression, freedom, and justice, to these ends resolve that the Student Body of Winston-Salem State University shall ordain and establish this Constitution for the Student Government Association.

Article I. - Name

The name of the organization under this Constitution shall be the Student Government Association of Winston-Salem State University.

Article II. - Purpose

The purpose of this organization shall be:

1. To promote the general welfare of the university by improving ideas and standard in keeping with the times in which we live.
2. To protect the general welfare of the student body by developing unity among students for the benefit of the university.
3. To act in all cases as the governing representative of the student body.
4. To promote student participation in all recognized university activities.
5. To protect the rights, interests (academic and financial) and overall University experience for the student body.

Article III. - Membership and Eligibility to Vote

Electorate and Executive Cabinet

All regularly enrolled students shall be members of the Student Government Association with rights to vote in all elections. The entirety of the students shall elect an Executive Cabinet of the Student Government Association. These elected officers shall hold office for one year as long as they uphold the dignities of the office (must not be on conduct or academic probation).

Article IV. - Structure

All Legislative power of the Student Government Association shall be vested in the legislative branch and all Executive powers shall be vested in the Executive Branch.

Article V. - Legislative Branch

§ 1. Student Senate

A. Organization and Structure

1. The membership of the Student Senate shall be based upon the Constitution of the Winston- Salem State University Student Senate and all associated rules.

B. Duties and Powers of the Student Senate

1. Determine, by a plurality, its rules and procedures.
2. Censure or dispel a member by two-thirds vote.
3. Be the supreme authority of all elections law.
4. Approve the appointments and recommendations of the Student Body President.
5. Regulate the disbursement of the Student Senate funds.
6. Determine, by majority, to enter a closed session.
7. Require information and appearance from any student government official or officer of any organization receiving funds from the Office of University Student Activities and Engagement or Student Government Association.
8. Enact all laws (by-laws) necessary and proper for carrying out the powers granted in the Constitution.
9. Override any presidential veto of legislation by two-thirds (2/3) majority vote.
10. Create any committees it deems necessary and proper for carrying out the

powers granted in this Constitution.

11. Shall have the just and proper authority to sanction organizations not in compliance with Student Senate regulations.
12. Shall have the just and proper authority to approve of pending organizations by guidance of the Office of University Student Activities and Engagement and Campus Life.
13. Shall allocate funding for all student organizations under the Office of University Student Activities and Engagement and Campus Life

C. Student Senate President

1. Qualifications

- a. The President of the Student Senate shall be the Student Government Association Vice-President of Internal Affairs

2. Duties and Powers

- a. The President of the Student Senate shall preside over all Student Senate business meetings.
- b. The President of the Student Senate shall have oversight of all Student Senate agenda items.
- c. The President of the Student Senate shall be responsible for creating all subsidiary committees and bodies necessary to fulfill his/her duties.
- d. The President of the Student Senate shall appoint a Secretary to be responsible for recording all minutes of the Student Senate.
- e. The President of the Student Senate shall forward all approved legislation to the Student Body President within forty-eight hours.

D. Membership of the Senate

1. The Student Senate shall be elected at the General Elections held in the spring (and/or fall) of the academic school year. The members of the Student Senate shall be apportioned upon membership in their respective college, school and/or faculty; the number of senators for each college/faculty will be determined by the formula expressed in Section 1D (2). The Student Senate shall also consist of 2 graduate student senators, 4 at large senators and one senator per class (freshman, sophomore, junior, senior).
2. There will be a minimum of 1 senator per school/faculty. Additional senators will be added based on the student population in the respective school/faculty/program. One additional student is added for every 1-300 students. For example if the Nursing Department has 1125 students they would automatically be granted one senator and then an additional senator for every 300 students which would equal an additional 4 senators for a total of 5 senators for Nursing.

Article VI. Executive Branch

§ 1. Executive Cabinet

A. Executive Board Positions

The Executive Cabinet shall exist to assist the Student Body President in his/her duties as outlined in Article VI, Section 1. The Executive Cabinet shall be composed of the following elected officers, to be determined by majority vote in the general student body elections:

1. Student Body President
2. Vice-President of Internal Affairs
3. Vice-President of External Affairs
4. Attorney General
5. Chief of Staff
6. Executive Secretary
7. Executive Treasurer
8. Director of Public Relations
9. Miss Winston-Salem State University
10. Mister Winston-Salem State University

B. Non-Voting Executive Cabinet Members

The following office(s) shall serve as ex-officio members of the Executive Cabinet. An ex-officio member shall be defined as a member who holds a non-voting position. The SGA Executive Cabinet in conjunction with active members may appoint other ex-officio members as they see fit.

1. Senior Class President
2. Junior Class President
3. Sophomore Class President
4. Freshman Class President
5. Campus Activities Board President
6. Campus Life Marketing Committee President
7. President of Student Athletic Advisory Council

C. Presidential Appointees

In addition to the elected officers, the Student Body President may appoint any offices he/she deems necessary to fulfill his/her duties as outlined in Article VI, Section 1. The following offices shall be considered recommended offices, to be appointed as ex-officio members.

1. Executive Assistant to the President
2. Political Action Committee Chair
3. Deputy Chief of Staff
4. Secretary of Commuter Affairs
5. Fundraising Chair

D. Conditions of Term

All elected officers of the Executive Cabinet shall be elected during the spring and will take office during the fall of the following academic year. All candidates must have been full-time students of Winston-Salem State University for at least two completed semesters prior to election. All candidates, with the exception of the SGA President as defined by the aforementioned qualifications, must have a minimum cumulative grade point average of 2.70 at the time he/she submits his/her application for office. Once elected, they must maintain a minimum average of 2.50.

§ 2. The Student Body President

A. Qualifications

1. The Student Body President shall be elected by and from the Student Body.
2. The candidate for President shall have served as a documented member of the Student

Government Association for at least one full academic year prior to his/her application to run for office.

- a. Eligible service includes Executive Cabinet, Class Councils, Committees, Student Senate, and Internships.
 - b. Any appeals shall be directed to the Student Elections Committee with oversight provided by the Assistant Vice-Chancellor for Student Affairs - Campus Life.
3. The President shall have a minimum 3.0 grade point average at the time of application and maintain, while in office, a cumulative GPA of no less than 2.7 on a 4.0 scale.

B. Duties, Powers, and Responsibilities

1. Shall be the chief representative and official spokesperson for the Student Body to the administration, faculty, staff, and the surrounding community.
2. Shall enforce the Constitution and its by-laws.
3. Shall preside at all meetings of the Executive Cabinet.
4. Shall make recommendations to the Student Senate in the interest of the Student Body.
5. Shall represent the Student Body on all boards or bodies of which he/she is a member.
6. Shall call and preside over such meetings of the Student Body as he/she deems necessary and proper.
7. Shall exercise his/her veto power over legislation by the Student Senate within a seven business day period of receiving the legislation, by giving formal written notice of veto action to the President of the Student Senate.
8. Shall establish bodies subsidiary to him/her as he/she deems necessary and proper to aid him/her in the performance of his/her duties.
9. Shall serve as an ex-officio member of all Student Government Association committees.
10. Shall call for the resignation with cause, of his appointees as well as Executive Cabinet Members, who do not execute their written/formal duties and responsibilities.
11. Shall secure from the Administration of Winston-Salem State University all that is necessary for the performance of his/her duties.
12. Shall delegate the power of the office to others to aid in the administration of the Student Government Association.
13. Shall approve all financial transactions of the Student Government Association.
14. Shall present a monthly President's Report of accomplished tasks before the Student Senate and student body in an open forum.
15. Shall provide a period of transition complete with a transition binder for his/her successor to begin immediately following Spring Elections.
16. Shall perform all duties incidental to this office.
17. Shall submit a yearly budget for Student Senate approval in the Spring Semester prior to the beginning of his/her term.
18. Shall consult with the Executive Cabinet on all matters requiring Student Government Association finances.
19. Shall refer all appointees to the Student Senate for confirmation and shall appear before the Student Senate to justify his/her support and submit written legislation in support of his/her nominee.

20. The President shall manage all class presidents, meeting on a monthly basis to ensure fluidity of responsibilities and ease of communication from SGA President to Class Council Presidents.
21. The President shall be a member of the Council of Student Body Presidents of the University of North Carolina Association of Student Governments and shall make good faith effort to attend all UNCASG meetings.
22. The President shall serve as a member of the WSSU Board of Trustees with full voting rights. The President is expected to attend **all** WSSU Board of Trustees meetings barring any mitigating extenuating circumstances preventing such attendance and report back to the Student Body all information he/she deems necessary to provide, not contravening the seat as Trustee.

§ 3. Vice-President of Internal Affairs

A. Duties and Powers

1. Shall preside in the absence of the President or in the case of his or her inability to serve.
2. Shall preside as President of the Student Senate and shall serve as the coordinator between SGA committees and the Student Senate.
3. Shall act as a liaison for all SGA committees and the Executive Cabinet. All of the committees will be established in such a manner as to comply with this Constitution.
4. Shall report to the Executive Cabinet weekly on activities and progress pertaining to Executive Cabinet goals.
5. Shall refer legislation passed by the Student Senate to the Student Body President within five business days.
6. Shall establish ad hoc committees, upon Student Senate approval, to assist in the performance of his/her duties:
 - a. Committee on University Affairs
 - b. Committee on Academic Affairs
 - c. Committee on Campus Life
 - d. Committee on Student Government Budget and Finance
 - e. Committee on Judicial Affairs
7. Shall create and implement legislative trainings for all senators and offices within the student senate to cover how to run and function in meetings using Robert's Rules of Order, the procedures which govern the Student Senate and all other necessary components.
8. Shall appoint the chair of standing or ad hoc committees, upon majority approval of the Student Senate.
9. Shall serve as Committee Chair of any committee, standing and/or ad hoc, that is without a chairperson.
10. Shall serve as an ex-officio of all Student Senate committees.
11. Shall provide a period of internship for his/her successor to begin immediately following Spring Elections.
12. Shall have exclusive authority over the Student Senate agenda.
13. Shall perform all other duties incidental to the office of Vice-President of Internal Affairs.

§ 4. Vice-President of External Affairs

A. Duties and Powers

1. Shall direct the planning of recreational programs and activities for the entire student

- body.
2. Shall work with the Office of University Student Activities and Engagement to see that recreational facilities are available at specific times.
 3. Shall plan the student Homecoming concert and activities during the Homecoming week in conjunction with the Campus Activities Board President
 4. Shall make practical use of all funds and must be in constant consultation with the Executive Treasurer concerning expenditures.
 5. Shall plan the Spring Homecoming/Ram-Fest concert and activities during the week in conjunction with the Campus Activities Board President.
 6. Shall coordinate one campus wide community service project each semester.
 7. Shall coordinate community service projects for the Association in conjunction with the Royal Court.
 8. Shall coordinate the Student Government Association Speaker Series.
 9. Shall lead Advancement and Marketing efforts of the Association.
 10. Shall report to the Executive Cabinet weekly on activities and programs planned as well as progress pertaining to Executive Cabinet goals.
 11. Shall serve as a non-voting member of the Student Senate Committee on Campus Life

§ 5. Attorney General

A. Duties and Powers

1. Shall serve as liaison officer between the Judicial Council and the Student Senate.
2. Shall serve as chairperson of the Judicial Council and be responsible for the proceedings.
3. Shall inform students of their rights and responsibilities under the Judicial Code of Conduct and Student Handbook through various mediums.
4. Shall establish bodies subsidiary to him/her as he/she deems necessary and proper to aid him/her in the performance of his/her duties.
5. The duties of the Judiciary Council shall be to hear all referred cases which fall within the jurisdiction of the Judiciary Council as stipulated in the Student Code of Conduct and Student Handbook.
6. Conduct and Student Handbook.
7. Shall represent the best interests of the Student Body in the revision process of the Student Handbook on behalf of the Student Government Association.

§ 6. Chief of Staff

A. Duties and Powers

1. Will complete **10 office hours a week**.
2. Shall collect all executive board members reports, and merge them into one document in preparation for executive board meetings.
3. Shall preside in the place of SGA president or Vice President if neither can attend required meetings.
4. Shall assist all executive board members as needed.
5. Shall work in tandem with the Executive Secretary and Student Government Association President.
6. Shall compile and maintain a portfolio of all SGA business, initiatives and events to be submitted for end-of-year (EOY) documents as well as the transition flash drive and/or binder for the incoming SGA administration.

§ 7. Executive Secretary

A. Duties and Powers

1. Shall assist all Class Council Secretaries.
2. Shall coordinate the responsibilities of the secretarial staff.
3. Shall keep records of all minutes and attend to correspondence of the President.
4. Shall record and proofread all minutes that are taken in Executive Cabinet meetings, including Executive Session.
5. Shall e-mail minutes to the Executive Cabinet within 48 hours after meetings and print out a hard copy to be included in the SGA Portfolio.
6. Shall read minutes from previous Business Meeting in every Executive Cabinet meeting. The President shall appoint another Executive Cabinet member in absence of the Executive Secretary.

§ 8. Executive Treasurer

A. Duties and Powers

1. Shall monitor all monetary affairs of the Executive Cabinet.
2. Shall assist all Class Council Treasurers with budgetary issues.
3. Shall keep a complete and accurate record of all funds received and expended.
4. Shall report to the Student Senate on financial matters at the request of the Vice President of Internal Affairs, Vice-President of External Affairs, or Student Body President.
5. Shall report to the Executive Cabinet weekly on all monies spent on a weekly basis.
6. Shall serve as a non-voting member of the Student Senate Committee on Business and Finance

§ 9. Public Relations Officer

A. Duties and Powers

1. Shall coordinate communications for the student body regarding SGA initiatives.
2. Shall design and present marketing material for the SGA to be disbursed among the various communities and constituencies in which the SGA functions and serves.
3. Shall create a monthly SGA newsletter.
4. Shall have the liberty in appointing additional positions to aid him/her in the work pertaining to this office.
5. Shall coordinate meetings with the Office of Marketing and Communications and other related offices to ensure that all communications regarding SGA are updated.
6. Shall be responsible for any other duties notwithstanding those outlined in this document

§ 10. Miss and Mister Winston-Salem State University

A. Qualifications and Responsibilities

1. Shall be elected by majority of entire student body.
2. Shall be a senior within the next calendar year.
3. Shall have the responsibility of representing the university at school related functions and at other colleges and universities.
4. Shall be responsible to the Student Government Association for coordinating, implementing, and executing, community service activities for the Student Body including, but not limited to:
 - One (1) Male [Mister] Empowerment Event

- One (1) Female [Miss] Empowerment
 - One (1) Academic Event
 - One (1) event at discretion
4. Represent the SGA and the University at official functions as designated by the President and/or Advisor
 5. Serve as ambassadors of the University and the SGA. During each regular semester they will be required to perform at least two (2) community service projects each, which should be approved by the SGA Executive Branch and the SGA/Royal Court Advisor. These community service projects shall be designed to enhance the Winston-Salem State University Community or the community at large. Each project is to be documented and reported to the SGA President and the Miss WSSU/Mister WSSU Advisory Council respectively. Should Miss WSSU or Mister WSSU fail to meet or perform the requirements of the title, the crown shall be removed.
 7. Miss WSSU and Mister WSSU must organize and delegate Royal Court meetings twice a month, with the Royal Court Advisor.
 8. During any athletic programming, it is required for Miss WSSU and Mister WSSU to be visible to the student body in the appropriate attire, the Miss WSSU and Mister WSSU must remain in the appropriate attire for the duration of the athletic event, i.e. Football Games (Home and Away [as required]), Championship games, any athletic conferences (i.e. CIAA) unless otherwise cleared by the Royal Court Advisor.
 9. In the case of removal from office, resignation, death, or other inability to uphold the duties of Mister WSSU or Miss WSSU, the line of succession shall be as follows: first runner-up, second runner-up, etc. In the case there is no runner-up, the SGA President, Royal Court Advisor and Senior Class Advisor shall have the power to designate the manner in which the new Miss or Mister WSSU is selected.
 10. Miss WSSU and Mister WSSU shall be assigned to work alongside and assist the Office of Advancement and Alumni Relations to be the liaison between the students and alumni.
 11. Mister WSSU will organize the Mister WSSU competition/showcase, and Miss WSSU will organize the Miss WSSU pageant/showcase. This will be done in conjunction with the Director of Student Activities or designee, the Elections Committee and the Mister and Miss WSSU Royal Court Advisor.
 12. Miss WSSU and Mister WSSU must maintain a 3.0 GPA Average on a 4.0 grading scale throughout the academic year to remain in the position.

§11. Class Presidents

The elected Presidents of the Freshman, Sophomore, Junior, and Senior Class Councils shall serve as ex-officio members of the Executive Cabinet.

A. Duties and Responsibilities

1. Shall serve as the liaison between the Executive Cabinet and Class Councils.
2. Shall coordinate at least 2-3 events per semester, one of those with the Executive Cabinet.
3. Must be present at all meetings of the general body of the Student Government Association

- accompanied by their councils.
4. Shall represent the best interest of their respective classes in all Student Government Association meetings.
 5. The Senior Class President shall serve on the executive board of the WSSU National Alumni Association as the liaison between the student body and the alumni.

§ 12. Appointees

The Student Body President shall have the right to appoint any position deemed necessary to the fulfillment of his duties and these appointees shall sit on the Executive Cabinet at the pleasure of the President.

All appointees to the Executive Cabinet shall have a right to vote unless such privileges are revoked by the Student Body President.

Appointees must be approved by the Student Senate as expressed in Article V, Section 1.

Article VII- Bylaws

§1. Line of Succession and Chain of Command

A. Line of Succession and Chain of Command

In absence of the Student Body President due to out-of-state travel, illness, or other temporary means, the Vice-President of Internal Affairs shall have charge of Student Government Association operations, unless ordered otherwise by the Student Body President.

In the case of the President's permanent incapacity to serve and subsequent resignation or removal from office, the duties will be assumed by the following, in order of succession:

1. Vice-President of Internal Affairs
2. Vice-President of External Affairs
3. Attorney General
4. Chief of Staff
5. Executive Treasurer
6. Executive Secretary
7. Miss Winston-Salem State University
8. Mister Winston-Salem State University
9. Senior Class President
10. Junior Class President
11. Sophomore Class President
12. Freshman Class President

§2. Impeachment Proceedings and Removal from Office

- A. At any time, an SGA executive officer may be brought up for impeachment by a 2 majority vote of the Executive Cabinet or Student Senate legislation sponsored by representatives of 2/3 of all senators.
- B. If the impeachment proceedings begin in the Senate, immediately, the matter shall be referred to the Executive Cabinet for consideration. The Cabinet shall vote and its recommendation shall be forwarded to the Student Senate. In the event that the Cabinet opposes impeachment, the Student

Senate may override the Cabinet by a vote representing 2/3 of all Senators in favor.

- C. If the impeachment proceedings begin in the Executive Cabinet, the matter shall be referred to the Student Senate and removal from office shall be dictated by a two-thirds vote of members present with the presence of a quorum.
- D. At any time, the Student Body President may ask for the resignation of an elected SGA executive officer.

If the officer refuses to comply or does not respond, the matter shall immediately be brought before the Executive Cabinet for deliberation. The President shall have the burden of proof to justify the removal of the executive officer in question. A vote on the removal is mandatory and shall be moved to the Student Senate along with a recommendation on the vote itself from the Executive Cabinet. If the Student Senate votes for removal, the officer shall be removed. The officer is entitled to one appeal to the Student Government Association Executive Cabinet at its next regularly scheduled meeting following the Student Senate vote regarding the resignation matter. If the Student Senate does not support removal, the President shall have one appeal to the Vice-Chancellor for Student Affairs.

§3. Elections

Sub-section 1. Schedule

There shall be a campus-wide election on the first Wednesday in April each year for the purpose of electing officers of the Executive Council.

All class officers shall be elected on the first Wednesday in April by their respective classes.

If any Class Council positions are not filled during the election period, the president representing that class may fill the open positions however he/she sees fit in consultation with the Student Body President.

Freshman Class Officers shall be elected on the second Wednesday in September of each year. Only freshman class members will be allowed to vote for officers in this election.

Sub-section 2. Special Elections

Special elections shall be held when deemed necessary by the Executive Cabinet and shall be supervised by the Student Senate and the office conducting elections.

Sub-section 3. Appointments

Appointments shall be held when deemed necessary by the Executive Cabinet and shall be supervised by the Student Senate and the office conducting elections.

The following shall be required to appoint an actively enrolled student into a position within Student Government Association in any capacity:

1. An interview with a panel consisting of elected officials shall require a fully completed application with all required documentation, in alignment with the general elections guidelines
2. Power of approval of the applicants shall be vested to the members of the Executive Cabinet or Class Council, respectively.

§4. Financial Matters

Sub-section 1. Authorization to Spend

All funds shall be housed within university financial sectors and may be withdrawn only on the signature of the Student Body President or his/her written proxy and the Vice-Chancellor for Student Affairs or his/her designated proxy.

Funds shall be expended as approved for the purposes outlined in Article II of the Constitution and in accordance with the budget approved by the Student Senate. This budget may be revised by the Student Body President and Executive Treasurer under the advisement of the Executive Cabinet.

All those who have access to Student Government Association funds, shall complete a money request voucher and submit it to the Executive Treasurer.

Sub-section 2. Compensation and Clothing Allowance

A. Compensation

The Student Body President of the WSSU Student Government Association shall be compensated over a 12 month period (July 1-June 30 during a one-year period). The salary shall be \$500.00 per month, when employed.

The salaries of the Vice-President of Internal Affairs and Vice President of External Affairs of the WSSU Student Government Association shall be \$350.00 per month, when employed.

The salary of Attorney General shall be \$200.00 per month, when employed.

Increases to wages ratified by the Student Senate shall take effect in the following academic year upon approval from the Vice-Chancellor for Student Affairs.

B. Clothing Allowance

The following members of the Student Government Association shall receive a clothing allowance, as outlined below:

1. The Student Body President shall receive a clothing allowance equal to the amount of \$900.00. This allowance shall be used for the purpose, with no exception, for business professional clothing. Items purchased must be approved of by the Associate Vice Chancellor of Campus Life and the Student Government Association Advisor.
2. The Vice President of Internal Affairs and Vice President of External Affairs shall receive a clothing allowance equal to the amount of \$750.00. This allowance shall be used for the purpose, with no exception, for business professional clothing. Items purchased must be approved of by the Associate Vice Chancellor of Campus Life and Student Government Association Advisor.
3. All voting members of the Executive Cabinet, excluding the Student Body President, Vice Presidents, and Mr. and Miss Winston-Salem State University, will receive one (1) solid black professional suit and complimenting attire, not to exceed the cost of \$250.00. The Student Body President and Vice Presidents are required to use their respective allowances to purchase their suit and complementing attire.
4. Royal Court Members shall be held to the following guidelines for their wardrobe, with discretion left to the Associate Vice Chancellor of Campus Life and Student Government Association Advisor:

- a. Each member of the Royal Court shall receive two (2) full outfits for event purposes that are to be used throughout the academic year.
- b. Mr. Winston Salem State University and Miss Winston Salem State University shall purchase appropriate attire for each pageant that is attended during the academic year.
- c. Miss Winston Salem State University and her Royal Court shall receive one (1) gown for Homecoming Coronation.
- d. Mr. Winston Salem State University and his Royal Court shall receive one (1) tuxedo rental for Homecoming Coronation.
- e. Miss Winston Salem State University shall receive one (1) outfit for the Tea Party held during Homecoming.

§5. Student Organizations

The Registered Organization Council (ROC) shall be the organizational liaison between organizational presidents, student government and the Office of University Student Activities and Engagement.

§6. Meetings

Sub-section 1.

The Student Senate shall meet no less than twice per calendar month on a schedule set forth by the Vice-President of Internal Affairs with the approval of the voting members of the Student Senate.

Sub-section 2.

The Executive Cabinet shall determine its own meeting times and places.

Sub-section 3.

All Student Government Association Executive Cabinet meetings shall be conducted using Roberts Rules of Order.

§7. Ratification

This Constitution shall go into effect upon its affirmative vote by 2/3 of the Student Senate, majority approval of the student body via a referendum and approval by the WSSU Board of Trustees.

§8. Amendments

Sub-Section 1.

The Student Government Association, Student Senate and Royal Court shall jointly recommend any needed changes in this Constitution. These recommendations shall be referred to the Vice-Chancellor for Student Affairs or his/her designee. After due consideration, the Vice-Chancellor for Student Affairs or his/her designee shall offer its recommendation to the Student Senate President. The Student Senate shall then cast a vote of approval for the amended Constitution. The Vice Chancellor for Student Affairs will then seek approval of the University Board of Trustees. After Board of Trustee approval the SGA will distribute the document to the entire Student Body for review).

Sub-section 2.

The amendment(s) in question must be distributed via e-mail or hard copy to the entire student body at least forty-eight hours prior to the time a vote is taken. Ratification of the Constitution shall occur during official elections recognized by the Office of University Student Activities and Engagement, which include fall, spring, and official special elections.

Sub-section 3.

In case of controversy in the interpretation of this constitution, the interpretation shall be from the Vice Chancellor for Student Affairs or his/her designee.

§9. Revision Clause & Oath of Office

Sub-section 1.

The WSSU Student Government Association governing documents (Constitution and Bylaws) shall be subject to revision every two years. Any changes made to the documents are subject to the guidelines hereto set forth in these documents. All changes will be adopted and enforced immediately after ratification.

Sub-section 2.

The officers of the Executive Cabinet shall take the following oath:

I do solemnly promise that I, _____, will faithfully execute the duties of my office and will do the best of my ability to preserve, protect, and abide by the constitution of the Student Government Association of Winston-Salem State University.

Effective Date: This policy becomes effective upon approval.

Adopted and amended this the 12th day of June, 2015.

Debra B. Miller, Chairman
WSSU Board of Trustees

Vivian H. Burke, Secretary
WSSU Board of Trustees