



**2019 – 2020 Meal Plan Selection Form**

**Submit completed forms via email to: [auxiliaryservices@wssu.edu](mailto:auxiliaryservices@wssu.edu)**

Print Name: \_\_\_\_\_

Banner ID: \_\_\_\_\_

Residential Status (MARK ONE)

Contact Number: \_\_\_\_\_

Freshman

Senior

Sophomore

Graduate

Junior

Commuter

**MEAL PLAN INFORMATION: (YOU MAY ONLY SELECT ONE PLAN)**

- Participants must be currently enrolled at Winston-Salem State University to participate in the meal plan program.
- Students assigned campus housing are required to participate in the meal plan program.
- All Freshmen in campus housing are required to select **Meal Plan 1. The university will automatically select Meal Plan 1 after campus housing is assigned.**
- All other classifications must select one of the three Resident Plans (Meal Plan 1, 2, or 3).
- Students who are not in campus housing are not required to have a meal plan, but may purchase any of the Residential or Commuter meal plans.

**MEAL PLAN DESCRIPTIONS**

**Residential Plans:**

	<u>Cost</u> (per semester)
<b>PLAN 1*</b> : Unlimited Meals, \$200.00 declining balance, 10 Meal Exchanges & <u>5 Guest Passes</u>	\$1,885.55
<b>PLAN 2</b> : 220 Meals, \$325.00 declining balance per semester & <u>5 Guest Passes</u>	\$1,779.68
<b>PLAN 3</b> : 160 Meals, \$265.00 declining balance per semester	\$1,571.60

**Commuter Plans:**

<b>PLAN 4**</b> : 100 Meals, \$400.00 declining balance per semester	\$1,281.77
<b>PLAN 5</b> : 50 Meals, \$400.00 declining balance per semester	\$ 797.84
<b>PLAN 6</b> : 25 Meals, \$300.00 declining balance per semester	\$ 508.48

\*Requirement for All On-Campus Freshman

\*\* Additional option available to Upperclassman in University Housing with Full Kitchen

- The last day to cancel/change meal plan is the first day of classes of each semester.

**Payment: Full payment for Meal Plans are due at the time tuition and other fees are paid**

The student's signature indicates that he/she has received this contract, read the entire contract, understands and agrees to all its' terms and conditions, including payment of charges and forfeitures when due. If a student is not yet 18 years old at signing, a parent or guardian's signature is also required to guarantee payment. This binding contract obliges the student and guarantor to pay all charges regardless of actual use. Contracts may only be cancelled for reasons specified on the cancellation document.

\_\_\_\_\_  
Student Signature                      Date

\_\_\_\_\_  
Parent/ Legal Guardian Signature                      Date  
(If student is under the age of 18 years of age, signature of parent or legal guardian is required)

**Winston Salem State University  
Business Services  
Dining Contract Terms and Conditions**

**ELIGIBILITY**

Participants must be currently enrolled at Winston-Salem State University to participate in the meal plan program. All students in University housing are required to participate in the meal plan program. All Freshmen in University housing are required to have **Meal Plan 1**. Upperclassmen (30+ credit hours) must select one of the three Residential Plans Meal Plan 1, 2, or 3. Students who are not in University housing are not required to have a meal plan, but may purchase any of the Residential or Commuter meal plans. **Failure to select a meal plan on or before the first day of classes will result in the university automatically selecting Meal Plan 1, by default.**

**Period of Contract:** The Dining Contract is for an academic year; billable by semester. Your current meal plan will automatically renew for the next semester of the current academic year.

\*No meals will be provided during Fall break, Thanksgiving break, Winter break, or Spring break.

**ACCEPTANCE**

The student accepts the terms and conditions of this contract upon signing and/or submission of the contract which binds the student to the entire contract. By signing and/or submitting the Meal Plan contract, the student also agrees to adhere to "Social Regulations and Standards of Conduct" policy, found in the Student Handbook. In addition, the student agrees to terms and conditions upon his/her initial use of the meal plan. If the student suspects that an incorrect meal plan has been loaded to his/her RamCard, they should suspend use of the card and notify Business Services promptly.

**DINING PROGRAM**

- A. Meal swipes can be used in Kennedy Dining Hall.
- B. Declining balance dollars may be used for purchases at any of the following University food retail locations: Kennedy Dining Hall, Donald J. Reaves Student Activities Center, Einstein's Bagels, Amon's Convenience Store, Rams on the Go Convenience Store and The Daily Grind Coffee Shop.
- C. Declining Balances are non-transferable from the Fall to Spring semester and are non-refundable.
- D. The last day to change and/or cancel a meal plan is the first day of classes of each semester.
- E. Meal Plan cost includes North Carolina sales tax.
- F. Meal Exchange option only comes with Meal Plan 1. This is an option to use a portion of meal swipes in the food eateries located in Donald J. Reaves Student Activities Center. Meal Plan 1 includes ten (10) meal plan exchanges per semester.

**Contract Rates**

MEAL PLAN		DESCRIPTION	PRICE (per semester)	AVAILABLE TO
1	Unlimited*	Unlimited meals swipes, \$200 declining balance dollars + 10 meal exchange + 5 guest passes	\$ 1,885.55	Freshman* (Requirement)
2	220 Meals	220 meal swipes, \$325 declining balance dollars + 5 guest passes	\$ 1,779.68	Upperclassman & Commuter Students
3	160 Meals	160 meal swipes, \$265 declining balance dollars	\$ 1,571.60	Upperclassman & Commuter Students
4	100 Meals**	100 meal swipes, \$400 declining balance dollars	\$ 1,281.77	Upperclassman assigned to Housing w/Full Kitchen** & Commuter Students
5	50 Meals	50 meals swipes, \$400 declining balance dollars	\$ 797.84	Commuter Students
6	25 Meals	25 meal swipes, \$300 declining balance dollars	\$ 508.48	Commuter Students

\*Requirement for All On-Campus Freshman

\*\* Additional option available to Upperclassman in University Housing with Full Kitchen

**Freshman** (least than 30 credit hours)

**Upperclassman** (30 + credit hours)

**Commuter** (residing off-campus)

**Upperclassman w/ Full Kitchen** (over 30 credit hours and residing in Foundation Heights, Gleason Hairston Terrace and Rams Commons with a full kitchen)

## RAMCARD

Meal Plans and Declining Balance dollars are available on the student RamCard. The RamCard can only be used by the student to whom it was issued. **If a student attempt to use a RamCard not issued to them, the card will be confiscated by cashier and/or operator.** Misuse of the RamCard is a violation of the Student Code of Conduct and disciplinary action will be taken. Lost/Stolen cards should be reported to the RamCard office immediately. There will be a \$10.00 administrative processing fee to replace lost/stolen or damaged identification cards.

## CHANGES AND CANCELLATIONS

Students may request a change to their meal plan up until the first day of classes of each semester. Meal plan changes or cancellations are pro-rated to the first day the meal plan is active for any given semester whether the student has used the meal plan or not. After the scheduled first day of class, no other meal plan changes or cancellations may be made for the current semester.

## CONTRACT TERMINATION BY THE UNIVERSITY

Upon reasonable notice and/or good cause, the university reserves the right to terminate this agreement for failure of the student to abide thereby. Examples of good cause include, but are not limited to, a change in student status (including academic or disciplinary suspension) and failure to comply with dining policies and regulations, which are hereby contained in this agreement.

## CONTRACT TERMINATION BY STUDENT

- A. Failure to participate in the Dining Program does not and will not automatically release a student from his/her dining contract.
- B. Students assigned housing by the University may terminate this agreement for one of the following reasons:
  - 1. **Withdrawal from Winston-Salem State University.** All requests for meal plan cancellation must be accompanied by documentation from the University's Registrar's office. Refunds will be prorated for all meal plans from the date of withdrawal and/or last day of usage, whichever is greater.
  - 2. **Cancellation of the Housing Agreement.** All requests for meal plan cancellation must be accompanied by documentation from Housing and Residence Life and submitted to Business Services located in Eller Hall, Room 109, within five (5) days of cancellation to be processed. Refunds will be prorated from the date the documentation is received
  - 3. **Medical conditions.** All request for meal plan cancellations due to medical conditions are reviewed on a case by case basis. All request must be documented by a physician.
- C. Any student desiring to terminate the dining contract after the first day of classes, for any reason other than those listed above, must submit a written or e-mail appeals request **no later than two (2) week after the first day of classes.**

Attn: Business Services – 109 Eller Hall,  
Winston Salem State University  
**601 S. Martin Luther King Jr. Drive Winston- Salem, NC 27110**  
[auxiliaryservices@wssu.edu](mailto:auxiliaryservices@wssu.edu)  
**Fax: 336.750.2033**

Decisions regarding appeals will be made within a week of submission. All appeal decisions are final. Any refund issued will be pro-rated based upon the date of decision.

All completed Selection Forms and Meal Plan requests require submission:

**Address:** Winston-Salem State University | Business Services 109 Eller Hall | 601 S. Martin Luther King Jr. Dr., Winston-Salem, NC 27110  
**Fax:** 336-750-2033 **Email:** [auxiliaryservices@wssu.edu](mailto:auxiliaryservices@wssu.edu)

**Submit completed forms via email to:** [auxiliaryservices@wssu.edu](mailto:auxiliaryservices@wssu.edu)  
**To review additional information on Meal Plans and dining services please visit our website at** <https://wssu.campusdish.com/> **or by calling (336)750-2770.**

**TERMS AND CONDITIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE.**