



APPLICATION FOR ACADEMIC FORGIVENESS

Fall (Aug) Year _____ Spring (Jan) Year _____ Summer I II Year _____

Academic Forgiveness is the process by which previously enrolled students may seek to remove the negative impact of unsatisfactory grades previously earned at WSSU. Academic Forgiveness (granted only once) may be requested by students returning to WSSU after an absence of three (3) or more consecutive calendar years. Students applying for Academic Forgiveness are required to meet with an advisor in their college/school to demonstrate full understanding of this policy and to develop a plan for academic improvement.

Banner ID # _____ Name: _____
Last, Suffix First Middle

Former last name(s): _____
Last, Suffix First Middle

E-mail address: _____

Permanent mailing address: _____
Street Address/PO. Box City State Zip Code

Telephone number: (_____) _____ Date of Birth: _____/_____/_____ Gender: _____

Please select proposed area of study, enter number here

- | | | |
|-------------------------------------|----------------------------|------------------------------------|
| 1. Accounting | 12. Music Education | 24. Middle Grades (6-9) Education |
| 2. Applied Science | 13. Nursing | 25. Special Education |
| 3. Art | 14. Physical Education | 26. English |
| 4. Biology | 15. Political Science | 27. Exercise Science |
| 5. Business Administration | 16. Psychology | 28. Gerontology |
| 6. Chemistry | 17. Rehabilitation Studies | 29. History |
| 7. Clinical Laboratory Science | 18. Social Work * | 30. Management Information Systems |
| 8. Computer Science | 19. Sociology | 31. Mass Communications |
| 9. Economics | 20. Spanish | 32. Mathematics |
| 10. Birth to Kindergarten Education | 21. Sport Management | 33. Molecular Biology |
| 11. Elementary (K-6) Education | 22. Therapeutic Recreation | 34. Music Business |
| | 23. Undecided | |

Guidelines for Academic Forgiveness Policy

1. To be eligible for Academic Forgiveness, a student must:
 - a. Be readmitted to the University after an absence of at least three (3) consecutive calendar years.
 - b. Have attempted* at least 12 letter-graded hours since re-admission (pass/fail or audited courses are excluded).
 - c. Have earned at least a 2.3 GPA in all courses attempted since readmission
 - d. Request Academic Forgiveness in writing from the Office of the Registrar. This request must be submitted prior to the end of the semester immediately following the semester in which the 12 letter-graded hours have been attempted.
2. After the student requests Academic Forgiveness and after eligibility is verified, the following adjustments are made to the student's academic record:
 - a. All grades earned at WSSU prior to re-entry are excluded from the calculation of the GPA (i.e., forgiven);
 - b. Credit hours earned for courses prior to re-entry with the grade of at least "P" or "C" are retained;
 - c. Credit hours earned for courses prior to re-entry with a grade of "D" are not retained;
 - d. Each grade that is subject to this policy will remain on the official transcript but will be noted as "forgiven."
3. All grades, including those that have been forgiven, will not be allowed to qualify students for eligibility membership in honor societies and graduation with honors.
4. Students are not eligible for GPA improvements under the Course Repeat Policy after Academic Forgiveness has been applied.
5. A student who has been granted Academic Forgiveness must earn a minimum of 30 credit hours from the point of readmission to be eligible to receive a baccalaureate degree.
6. Any academic probations, suspensions or dismissals from forgiven semesters will not be forgiven. They will count when the Unsatisfactory Academic Progress Policy is applied to the student's record after re-admission.

*Attempted hours include all courses that contribute to the GPA, including those for which the student received credit by earning grades of A, B, C, or D or for which the student did not receive credit due to grades of F, W or I. Note: The conditions of this policy cannot be appealed.